



# Our PTA Code of Conduct



A safe environment is obtained not only through written rules and consequences, but also through a nurturing environment where all individuals are treated with respect and compassion. Our PTA code of conduct should be viewed as a means of strengthening our PTA and school community.

Any parent, carer, or teacher responsible for a child currently attending Lower Farm Academy can volunteer to be a member of the PTA. In being a member, everyone has the right to be treated with respect and compassion. They also have the responsibility to be respectful of and be sensitive to the feelings of others and to work within the PTA code of Conduct.

## Member's rights and responsibilities

- All members work as volunteers and for no personal gain. Genuine PTA expenses will be reimbursed subject to a valid receipt and approval.
- All members have the right to be heard and to communicate. They have the responsibility to listen and respect the ideas of others and to communicate calmly, clearly, and responsibly. This responsibility incorporates communication via any technology including social media.
- All members have the right to expect that their person and possessions are safe and secure. They also have the responsibility to respect school property and the property of other members.
- All members must respect the privacy of school staff, children, and that of other members as they carry out PTA activities.
- All members should respect and work within school policies as published on the school website.
- All members will respect the decisions of the committee even if that decision is at odds with their own decision.
- All members are entitled to raise concerns about safety or an individual's behaviour in relation to any PTA activity. Any concerns must be brought to the attention of either the PTA Chair (when appointed), PTA Committee or senior member of staff at the earliest possible opportunity.

## Consequence and resolution

Should a PTA Member disregard the above code of conduct or if a concern regarding safety or an individual's behaviour has been identified, the PTA Chair and /or Committee have the right to investigate such concerns.

All concerns and investigations will be treated in confidence. However, a right of reply will be given to any member involved before any action is taken.

## Declaration

I agree to abide by the above

Signed .....

Date.....

(PRINT Name).....