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| **Lower Farm Academy** | | | |
| **Name:** |  | **Post:** |  |

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| As part of REAch2’s checks on continued suitability we require all staff, students and volunteers eligible for an enhanced DBS check (with or without barred list check) to complete this form as a pre-employment check and repeated as an annual declaration.  This does not remove the duty placed upon you by law to disclose immediately to your line manager anything that could affect your continued suitability to work with children. This form can be updated at any time in the year at your request.  **Convictions, cautions, reprimands or final warnings that are not “protected” are as defined by the** [**Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in November 2020)**](http://www.legislation.gov.uk/uksi/2013/1198/pdfs/uksi_20131198_en.pdf)  **All guidance and criteria on the filtering of these cautions and convictions can be found in the** [**DBS filtering collection**](https://www.gov.uk/government/collections/dbs-filtering-guidance) and [NACRO](https://www.nacro.org.uk/criminal-record-support-service/support-for-individuals/disclosing-criminal-records/)**.**  If you are completing this form as an annual check you only need to disclose any of the above that have not been disclosed previously on your REAch2 DBS certificate. If this is a pre-employment check please list all that apply.  The completion of this form is part of your pre-employment checks and/or checks of continued suitability for employment; therefore, if you fail to complete and return this form prior to your interview, the offer of interview may be withdrawn. |

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| * 1. **Do you have any unspent conditional cautions or convictions under the Rehabilitation of Offenders Act 1974? (please click on the links above for further information)** | | | |
| Yes |  | No |  |

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| * 1. **Do you have any adult cautions (simple or conditional) or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020? (please click on the links above for further information)** | | | |
| Yes |  | No |  |

**If you have answered ‘yes’ to question 1, please proceed to question 2, then question 3, then the declaration**

**If you have answered ‘no’ to question 1, please proceed to question 3, then the declaration.**

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| 1. **Please provide details below. You may supply this information separately if you so wish, but you must do so without delay. You should also provide a copy of the relevant caution, conviction etc. A recent DBS Certificate may be accepted as evidence.** | |
| Details of the order, restriction, conviction, caution, etc. |  |
| The date(s) of these |  |
| The relevant court(s) or body(ies) |  |

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| 1. **For roles that meet the DBS criteria for regulated activity, have you ever received a notification of inclusion in the children’s barred list?** | | | | | |
| Yes |  | No |  | Not applicable |  |

Click here for further guidance to assess whether the role meets the criteria for regulated activity: <https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/804668/Child_workforce_guide_v10_0_28052019.pdf>

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| **Declaration** | | | |
| **In signing this form, I confirm that the information provided is true to the best of my knowledge, and that:** | | | |
| * I understand my responsibilities to safeguard children. | | | |
| * I understand that I must notify my Headteacher or line manager immediately of anything that affects my continued suitability to work with children, including any pending court appearances, cautions, warnings, convictions, orders or other determinations made in respect of me. | | | |
| **Signed** |  | | |
| **Print Name** |  | **Date** |  |